

03/24/2020

**By order of the Governor of Ohio, we have been designated an “essential business” and remain open to serve you.**

We are here for you during this uncertain time. Our agency is exercising many precautions while we remain open. The following requirements and precautions will be taken in our physical agency location:

- Our agency **will not allow clients or vendors into our office at this time** in order to protect the health of both our agency staff and clients
- We ask that **mail delivery** be made through the mail slot for our office
- We ask that clients who may be visiting our office to drop off payments, to put the payment in an envelope and to enclose a note as to where the payment is to be applied. The payment can be dropped through the mail slot for our office

While our agency is open for business, the best way to reach us by phone is 740-852-7725 and by email is [contact@gesselins.com](mailto:contact@gesselins.com)

Again, during this vulnerable time, we will be here to continue to serve you as questions, coverage concerns, adverse events and claims arise. We greatly appreciate your continued support.